**OUT STATION TRANSFER PROCEDURE**

**OUT STATION TRANSFER DUE TO ILLNESS/ ANY DISABILITY**

A member suffering from physical disability who is desirous to Transfer/ Sell/ Gift his plot shall make written request for the transfer of his plot along with a medical disability cert issued by the competent medical authority/ preferably be CMH/ Civ Hospital. On receipt of such case, the Secretary, if satisfied, may order the execution of out-station transfer and completion of documents after its approval by the competent authority. The expenses incurred on travelling of Transfer team (authorized Tfr Offr and Office Asst) of DHA Islamabad from the office of DHA Islamabad to the residence of the member and back shall be borne by the seller/ purchaser or both as per requirement. Out station transfer fee
**Rs. 30,000/-** for Isb/ Rwp and **Rs. 50,000/-** for other cities will be charged for out station transfer fee.